



THE SLOANE CLUB

C H E L S E A L O N D O N

House Rules

1. NAME

The name of the Club is The Sloane Club (“The Club”).

2. OBJECTS

The Sloane Club is a private member’s club. Membership of The Club is not confined to any particular industry or social circle and instead cultivates a warm and luxurious environment in which members and their guests can work, rest and play in equal measure.

3. CONSTITUTION OF THE CLUB

- a The Club is a proprietary Club, the proprietors and sole managers of which are ‘Sloane Club (Management) Limited’ (“the Company”).
- b The registered office of the Club is; 52 Lower Sloane Street, London, SW1W 8BS.
- c The day-to-day running of the Club is managed by the General Manager.

4. RIGHTS AND LIABILITIES OF MEMBERS

There shall be the following categories of membership, (together with such other categories as the Company may from time to time provide) all of which shall be governed by the Rules of the Club:

a Full Membership

Full Membership is available to individual ladies or gentlemen, co-habiting couples or families (see point e) and permits the user(s) access to all of The Clubs’ facilities, including the use of bedrooms and the lowest discounted bedroom rates (subject to availability and Rule 14).

b Social Membership

Social Membership is available to individual ladies or gentlemen, co-habiting couples or families (see point e) and permits the user(s) access to all of the Club’s facilities, including the use of bedrooms and discounted bedroom rates (subject to availability and Rule 14).

c London Membership

London Membership is available to individual ladies or gentlemen, co-habiting couples or families (see point e) that reside within 30 miles of The Sloane Club, and permits the user(s) access to all of the Clubs’ facilities, including the use of bedrooms (subject to availability and Rule 14).

d Overseas Membership

Overseas Membership is available to individual ladies or gentlemen, co-habiting couples or families (see point e) with a postcode outside of the British Isles only, and permits the user(s) access to all of the Clubs’ facilities, including the use of bedrooms (subject to availability and Rule 14).

e Defining Family membership

Family Membership permits both parents and their children, up to the age of 25, the use of all of The Club’s facilities, including the use of bedrooms. (Please see Rule 15 j

for more information)

f Corporate Membership

Corporate Membership is available to a group of people working within the same company. A minimum of 2 people is required to secure membership and permits the user(s) access to all of the Clubs' facilities, including the use of bedrooms (subject to availability and Rule 14).

Should an individual corporate member leave their place of employment, their membership to the Club will automatically expire. Under such circumstances, a person may re-apply for membership of the Club using the usual application process.

Corporate Membership does not allow all members of a company to use the facilities of the club only the nominated employees elected by the Membership Committee will be allowed access to the Club.

The use of bedrooms and the provision of food and drink shall be subject to such charges as the Company shall from time to time determine.

5. APPLICATION FOR MEMBERSHIP

The application must be made on the official form, provided by the Membership team. Applicants should contact the Member directly to request their support of the application or provide contact details of two Referees. The direct debit section must be completed in full (by all applicants who hold a UK bank account) and this information will be used for all future annual subscription renewals. Please note that a direct debit may not be used for the first year's Subscription. Upon approval by the Membership Committee, The Club's Membership Department will contact the applicant to arrange settlement of the joining fee and first year's subscription. The Proposing Member or external Referees shall be personally well-acquainted with the applicant and the external Referees should not be family members. The Company reserves the right to refuse any application for Membership, and no reason shall be given to any candidate in the event of his or her rejection.

6. ELECTION OF APPLICANTS

a Applicants shall not be admitted to Membership until elected by the Membership Committee and until Rule 7 has been complied with. The decision of the Membership Committee in its absolute discretion is final.

b A waiting list for all Memberships may operate from which applicants will graduate.

7. PAYMENT

When an elected applicant for Membership has paid his or her Joining Fee and first Annual Subscription, he/she shall become a Member of The Club and thereupon be bound by the Club Rules and Regulations. All UK residents applying for Membership must complete the 'direct debit' section of our Membership form for future annual subscriptions.

8. SUBSCRIPTIONS

a The Annual Subscription for each category of Membership shall be such sum as the Company, in its absolute discretion, may from time to time determine, and shall be quoted inclusive of VAT. Members will receive notification of any change in these rates in their subscription renewal notice, sent four weeks prior to the date of renewal (Rule 8b)

b The Joining Fee and Annual Subscription shall be due and payable on the date of the Member's election, and thereafter the Annual Subscription shall be due in each succeeding year on the first day of the calendar month in which the Member was elected ("the Renewal Date").

c A Member wishing to change the classification of his or her Membership shall apply in writing to the Membership Executive. Upgrades in Membership status shall start from the date that correspondence is received and shall not be given retrospectively. Members may upgrade their Membership at any time and the additional subscription fee will be calculated pro-rata.

d Direct debit details are required for all UK Members for a sterling bank account. Overseas Members who do not possess a sterling bank account may be permitted to make payment by credit card. Credit card payments may be made through the Members' portal, at www.sloaneclub.co.uk (cash, cheques and drafts in foreign currency will not be accepted).

9. RESIGNATIONS

A Member wishing to resign shall submit his or her resignation in writing to the Membership Executive no later than four weeks before the Renewal Date. The Member is responsible for contacting his or her bank to cancel their direct debit instruction. If this is not done and the Member resigns after the monies have been paid, the Club is not responsible for refunding these monies. The Member will be asked to return their Membership card upon resignation. No resignation shall take effect until the Member submitting his or her resignation has discharged all indebtedness to The Club. If a Member resigns mid-year, there shall be no refund of fees for the year in which the resignation is submitted.

Under no circumstances shall the Joining Fee be refunded.

10. SUBSCRIPTION IN ARREARS

If any Member's subscription is in arrears, in that it has not been paid by the Renewal Date, the Membership Department shall send a reminder request for an immediate payment of the original subscription. If the subscription is not paid within 7 days of such request, the Member shall not be entitled to use any of The Club's facilities, and any pre-reserved bedroom reservations will be cancelled until all such arrears have been paid, to include a £50 late payment fee.

11. MEMBERSHIP CARDS

Whenever visiting The Club, Members must produce their Membership Cards. Membership Cards are not transferable and any Member who allows his or her card to be used by a non-member shall be liable to expulsion (see Rule 12). If a Member

misplaces their card, a replacement can be arranged by contacting the Membership Executive, for which a fee may be incurred.

12. EXPULSION

a The Company may expel any Member or guest who is in breach of the House Rules, or whose conduct is harmful to the reputation of The Club and/or its Members. A refund of the expelled Member's subscription will be at the discretion of The Company.

b Reinstatement. A request from a former Member of the Club for reinstatement shall be addressed in writing to the Membership Executive, and it shall be processed in the same manner as a Membership application. Prior to acceptance by the Committee, all outstanding arrears must be settled in full and payment made for any outstanding subscriptions since the termination of Membership.

The full Joining Fee will be paid on reinstatement.

13. LICENSING REGULATIONS

The Company shall post notices setting out The Club's regulations relating to the sale of intoxicating liquor ("the Regulations"), in compliance with the Licensing Acts and in accordance with the conditions and requirements of the West London Licensing Division. Such regulations shall be deemed to have been incorporated in these Rules. Members, families and guests shall only be permitted to use the Club in accordance with such Regulations.

14. ACCOMMODATION

Members requiring accommodation must make reservations in advance and Membership numbers must be quoted at all times. Members' portal provides live availability and is the best place to book. The Club does not guarantee to provide specific types of accommodation or specific room numbers. Cancellations should be received no later than 2pm on the day prior to arrival and a cancellation number obtained. Cancellations received after 2pm on the day prior to arrival will be subject to a late cancellation charge equaling one night's accommodation. The cancellation policy will be extended during periods of high demand at The Club, for example, but not restricted to, the Chelsea Flower Show, Ascot and Wimbledon Tennis. Further details may be obtained from Reception, the Reservations department and your booking confirmation.

Rooms should be vacated by 12.00 noon and Members failing to do so may be subject to an extra charge. Rooms will normally be available for Member's checking-in after 2.00pm. Members wishing to extend their stay should advise Reception as soon as possible. Every effort will be made to allocate a room. Details of rates and bedroom types are shown on the room tariff found within the Members Portal of the website and are subject to change at The Club's sole discretion.

15. DRESS AND CONDUCT

a Members and their Guests, including children, must be suitably dressed at all times. Tracksuits and sportswear are not permitted in The Garden Room in the evening.

Tailored shorts, smart jeans and smart trainers are permitted, and jackets and ties are not required.

b Members are prohibited from operating a business or trade from The Club premises.

c Informal business meetings may take place in The Chelsea Room. Meeting Rooms may be booked through the Events team for formal business meetings.

d In the Bar, Garden Room and Helena Room, mobile phones and tablets (iPads and e-readers etc.) can be used for non-conversational tasks, but they must be kept on silent. Mobile phones can be used at their full capacity in The Chelsea Room, The Large Sloane Room and Reception. The Chelsea Room is also to be used for full laptop usage, and in order to be considerate to others, please ensure you wear headphones or use one of our private booths should you be participating in any extended video, conference, or phone calls. Alternatively, please contact the Events team for a private meeting room.

e A Member may reserve a private room for dining, reception, meeting or any other purpose consistent with the regulations governing the introduction of guests. A private room is recommended when entertaining more than ten guests.

f Smoking and vaping is not permitted in any public area of The Sloane Club and the Club has adopted a no-smoking policy in all of the bedrooms. The only designated smoking area for The Club is outside Sloane Place, the boutique hotel connected to The Club. Smoking on the roof terrace and at the front entrance, outside of The Club, is strictly forbidden. Failure to comply may result in the termination of Membership and will result in a penalty fee of £250 to cover the cost of additional cleaning.

g Members are obliged to advise the Membership Office of any changes to the home or business address and telephone number.

h We may at times close all or part of The Club to Members and their guests for private events or for necessary maintenance, repair or redecoration work. Where we close part of The Club for private events, please honor and respect the privacy of all private events occurring in The Club and refrain from communicating any information about the event to third parties in any medium. Where all or part of The Club is closed for maintenance, repair or redecoration work, or where we need to withdraw facilities or services because we consider that they may pose a risk to the health or safety of our members, guests or team members, or that they are detrimental to the business, we will seek to ensure that any such area, facility or service is reinstated as soon as practicable.

i Members should ensure they respect the privacy of other Members when using social media. Members may be asked to remove pictures or comments used on social media that The Club in its sole discretion deems as inappropriate or misleading.

j The Sloane Club fosters an inclusive, family-oriented environment, and children of all

ages are welcome throughout The Club, with the exception of The Chelsea, between Monday and Friday, 8am to 6pm. Please be considerate of other Members and their privacy when you bring children into The Club, and ensure you are familiar with Membership types and guest fees when booking bedrooms. Children are your responsibility when you are using The Club facilities, and should be supervised at all times.

k Well-behaved dogs are welcome in all areas of The Club. Notification should be provided in advance of your stay if your dog is accompanying you overnight in your bedroom. Dogs remain the sole responsibility of the owning Member and should not be left in any Member spaces unaccompanied or to roam around The Club. Members are asked to refrain from allowing their dogs onto any of the upholstery or furnishings within The Club. Members can obtain a dog basket from the concierge desk for use during their visit.

l Members are permitted to store one carry-on bag and one hanging item at The Club, in between overnight stays for up to one month with no fees. Items left by Members between stays of more than one month apart will incur a charge of £35 per item, per week. Please contact Club Concierge for more information.

16. GUESTS

a A Member (except a temporary or Affiliated Member) may bring guests into The Club, however, must accompany the guest at all times. For those Members requiring accommodation for their guests, please note that a Guest Fee is payable (with the exception of guests of London Members).

b Members' guests are only able to stay overnight at The Club if the Member is also staying at the same time and is subject to availability at the time. If a Member cancels their booking, all the rooms on the booking will automatically be cancelled. If there are no rooms available in The Club, the members' guests will be offered a room in Sloane Place at a discounted rate, subject to availability.

c No person shall be introduced as a guest to The Club whose conduct or presence in The Club shall be considered by General Manager to be or is likely to be objectionable or prejudicial to the interest of The Club or its Members.

d No person shall be invited into The Club if he or she has at any time been an unsuccessful candidate for Membership, has been expelled as a Member, or, having been a Member, is still indebted to The Club.

e Members' guests staying at The Club are subject to Rule 15.

f No 'cash on delivery' packages will be received on behalf of Members nor will bills be paid for a Member or guest. The Club accepts no responsibility for any post received and will not provide a forwarding service.

17. SETTLEMENT OF ACCOUNTS

a All accounts must be settled weekly, on departure or in full once the Club credit

limit of £5000.00 has been reached. A letter of reminder to this effect may be issued by the Front Office Manager should this amount be exceeded.

b Most major credit cards are accepted.

c Credit account facilities will not be given under any circumstances.

18. STAFF

a Gratuities may be given at the discretion of Members and Guests for exceptional service, to individual team members. Members or Guests wishing to leave gratuities for the team as a whole may use the box at the Front Desk. A discretionary 12.5% service charge is added to all Food and Beverage bills.

b No team member is to be sent on errands. However, the Concierge may be able to assist with specific local requests.

c We consider our team members to be as much of a part of The Club as our Members and ask that they are treated with the same respect and consideration as your fellow Members.

19. RECIPROCAL CLUBS

Members requiring guest privileges at reciprocal/affiliated Clubs must first obtain a Letter of Introduction from The Sloane Club website or the Membership Office. Both the Letter of Introduction and Membership Cards must be presented at the reciprocal club. Members are advised to make themselves familiar with the House Rules governing guest privileges at the Club they are visiting.

Letters of Introduction from Corporate memberships must be obtained using the individual named member. Any requests using the company profile will be denied.

20. THE COMPANY'S RESPONSIBILITY

a Neither the Company nor any officer shall be liable to any Member or Members' guest for the loss or damage to any property belonging to Members or guests howsoever caused in or about The Club premises (including the luggage room).

b Members are advised to use the safe deposit box provided in each room, but the Company does not accept responsibility (as referred to in (a) above) for any loss or damage to any property in the safe deposit box or for any articles brought onto The Club's premises by a Member or guest.

c The Company does not accept responsibility for any loss or damage to Members' property caused by the laundry or dry-cleaning services.

d Any items left at The Club and unclaimed within two months will be either disposed of or if appropriate, given to a charity of The Club's choice.

21. NOTICES

a All notices relating to these Rules will be given by email and sent to the most recent

address that the Member has provided to the Membership department.

b All communication from The Club to Members will be sent by email and sent to the most recent address that the Member has provided to the Membership department.

c It is the responsibility of the Member to ensure the Membership department has a valid and up-to-date email address.

22. TERMINATION OF MEMBERSHIP

The Company may, in its sole discretion but only by giving not less than one month's notice, terminate the Membership of any Member of The Club (and all rights and obligations connected therewith) provided that the Company shall refund any unexpired portion of the Member's subscription. The Company is under no obligation whatsoever to give the Member a reason for the decision to terminate his or her membership.

23. REGULATIONS

The Company may from time to time make, vary and revoke regulations relating to the day-to-day management of The Club, which are not consistent with these Rules, and such Regulations are binding on all Members.

24. REVOCATIONS OF RULES

These Rules may be revoked supplemented or altered by the Company at any time and such revocation, supplement or alteration shall be immediately binding upon all Members of The Club.

25. GDPR

In line with recent changes to the law regarding data and personal details, we are required to inform you about how we hold or use the information which you supply to us as part of your Membership:

a If you pay your subscription via direct debit, your account details are held confidentially and securely until you decide to resign your Membership or to use a different payment method.

b As a part of your Membership experience, we will contact you via post and email to tell you about Members' news and events. You can opt out of this communication at any time but please be aware that you will not be informed about special rates, events and Club updates if you do so.

c If you choose to resign your Membership, we will securely keep your details for seven years as per our obligation with HMRC. After this period your data will be deleted and your profile anonymized.

d We work with selected service providers and business partners for the provision of your Membership, any bookings that you make and communications that you receive from us. It is necessary that we share your details with them in order to fulfil your Membership. Your information is kept securely and confidentially at all times.

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